

## **POLICY FOR GATHERING ANTI-DOPING INTELLIGENCE**

### **WORLD FLYING DISC FEDERATION (WFDF)**

#### **Introduction and Scope**

This policy describes WFDF's procedures for gathering and assessing information and intelligence in accordance with Article 11 of the International Standard for Testing and Investigations (ISTI).

#### **Responsibilities**

WFDF's Secretary General is responsible for the implementation and follow-up of this policy and subsequent procedures.

#### **WFDF's policy for handling anti-doping intelligence**

##### **1. Security and Confidentiality**

WFDF's Secretary General and Anti-Doping Administrator are bound by a confidentiality agreement in relation to his/her responsibilities under this policy and ensures that all intelligence received is kept confidential. Any disclosure to other WFDF's staff and officers shall be on a strict need-to-know basis only and any person who receives such information shall maintain its strict confidentiality.

##### **2. Storage of information**

WFDF's Secretary General and Anti-Doping Administrator shall ensure that the collected information and WFDF's operational data are handled securely and separately from any other WFDF's department or databases, through the following appropriate means:

- ❖ Encrypted / password protected databases, spreadsheets or forms, links analysis software, specific IT equipment;
- ❖ Locked storage room or cabinet, safe box. Specifically, all physical evidence (e.g. documents, photos, products, discarded medical equipment, etc.) will be identified, assessed and recorded.

### **3. Protection of the sources of intelligence**

Within WFDF's scope, Secretary General and Anti-Doping Administrator ensure the protection of the sources of intelligence as deemed appropriate. When proceeding with intelligence sharing or dissemination, no identity shall be disclosed without prior consent of the source.

### **4. Risk of leaks or inadvertent disclosure**

In accordance with point 1. above, Secretary General and Anti-Doping Administrator ensure the minimization of the risk of leaks and inadvertent disclosure of intelligence captured. However, should this occur, Secretary General and Anti-Doping Administrator shall promptly evaluate the nature of the leak disclosure, the possible negative consequences, and take remediation measures as appropriate. WFDF shall keep a record of the facts relating to the leak or disclosure, its effects and remedial actions taken.

### **5. Shared information**

Where intelligence is shared with WFDF by other parties such as health, law enforcement agencies, sports organization, other Anti-Doping Organizations, etc., Secretary General and Anti-Doping Administrator will confirm in writing to such other parties that all intelligence received is processed, used and disclosed according to the procedures set out in points 1, 2 and 3, and only for legitimate anti-doping purposes.

Where intelligence is shared by WFDF with other parties, WFDF will require the same written confirmation from such other parties.

WFDF will use secure communication tools when transferring any confidential information to external parties.

## **Gathering, assessment and use of anti-doping information (intelligence)**

### **1. Information sources and whistleblowers reporting tools**

Internal or "closed" sources (where access is restricted) include: ADAMS, Athlete Passport Management Unit (APMU), other ADOs, WADA, laboratories, law enforcement, health agencies, sample collections agencies' Doping Control Officers (DCO), chaperones, whistleblowers reports (e.g., confidential reporting by Athletes or Athlete Support Personnel), WFDF's Medical/Anti-Doping officers, Code "Substantial Assistance" provision, etc.

External or "open" sources (publicly available information) include: Internet, traditional and social media, research and academic publications, sports news and forums, etc.

A dedicated e-mail address: , [integrity@wdf.sport](mailto:integrity@wdf.sport).

## **2. Collation and assessment**

Secretary General and Anti-Doping Administrator first evaluate the reliability of the source, then assesses the accuracy of the information itself.

## **3. Processing and outcomes**

Taking into account the evaluation and assessment above, and other relevant factors indicating potential risks of doping, such as those identified in the WFDF's risk assessment, Secretary General and Anti-Doping Administrator determines follow-up action(s) such as:

- i. conducting target testing,
- ii. conducting further investigation on a particular case,
- iii. establishing trends or patterns for reviewing the Test Distribution Plan, and/or,
- iv. creating files to be referred for future investigations.

Where appropriate, sharing information with other parties such as law enforcement or other ADOs with jurisdiction can be considered, with Secretary General and Anti-Doping Administrator ensuring that at least the similar requirements as per point 4 "Shared Information" above are fulfilled by the other party.