

I. VENUE USAGE

- All PARTICIPANTS and EVENTS ORGANIZERS of an event are considered as GUESTS of the SPONSORING MEMBER.
- All acts arising from the conduct and preparation for the event and its participants which are violative of the provisions of the ACCi Membership Handbook shall be the responsibility of the SPONSORING MEMBER.
- The SPONSORING MEMBER and EVENT ORGANIZER shall faithfully comply with all provisions of the Membership Handbook, the stipulations on this Contract, and to ensure that all attendees of the EVENT abide by rules posted on the bulletin boards, road signages, instructions from CLUB staff and security personnel, and shall not loiter into areas not included in the sports venue rental.
- All participants of the scheduled event must limit themselves to the designated reserved area of their event.
- Participants who are not members of ACCi must be accompanied by an ACCi member, ACCi Staff or have a valid Guest Pass in order to enter the other parts of ACCi
- All property belonging to the SPONSORING MEMBER/EVENT ORGANIZER, invitees, guests, agents, sub-contractors, or participants shall be delivered, installed, and removed within the duration at which the sports venue is reserved.
- Should the SPONSORING MEMBER/EVENT ORGANIZER need earlier access to and assistance for setup, additional fees shall be imposed. The SPONSORING MEMBER shall be ultimately responsible for property belonging to the EVENT ORGANIZER, invitees, guests, agents, participants, or subcontractors.
- Pets are not allowed within the premisses of ACCi unless it is a Service Animal
 - Proper documents must be submitted to ACCi before Animal is allowed entry into ACCi.

II. PLAYER ATTIRE & DEMEANOR

- All PARTICIPANTS must be wearing proper attire adhered to the location of the EVENT and the other locations of ACCi if applicable.
- Nudity or the removal of clothing exposing ones body for long periods of time is strictly prohibited and is punishable by a corresponding fine, suspension or even banning of the SPORT, EVENT ORGANIZER or MEMBER
- All PARTICIPANTS must refrain from intoxication and the use of illegal substances. Violators will be reported immediately to the local authorities.

III. SET UP RESTRICTIONS

- The following usage restrictions shall be complied with:
 - All indoor venues shall remain as non-smoking facilities. Smoking shall only be permitted in Designated Smoking Areas prescribed by ACCi.
 - Entry and exit of suppliers and service providers of the EVENT ORGANIZER shall be through GATE 2 only.
 - All event collaterals and marketing materials such as, but not limited to, banners, posters, and streamers placed at the sports venue shall be approved by the Marketing Department prior to installation and shall be removed immediately before the end of the rental period. Any damage resulting from the removal of such materials shall be paid for by the SPONSORING MEMBER.

IV. FOOD & BEVERAGE RESTRICTIONS

- The SPONSORING MEMBER/EVENT ORGANIZER's requirement for food and beverage shall be arranged only with the F&B in-house concessionaire of ACCi.
- Bringing in food and beverage inside CLUB premises by attendees and the EVENT ORGANIZER is strictly prohibited.
- The SPONSORING MEMBER/EVENT ORGANIZER shall coordinate with ACCi's in-house F&B concessionaire for any food or beverage requirement. A separate agreement with the Concessionaire shall be executed by both parties.
- Permission to consume alcohol at the reserved sports venue shall be subject to the approval of CLUB Management which may in its discretion prohibit consumption of alcoholic beverages during the event. Serving alcohol to minors shall be strictly prohibited. The SPONSORING MEMBER shall be ultimately responsible for the safety of all the event invitees, guests, agents, participants, and sub-contractors including the distribution and consumption of alcohol, if permitted.

V. FIELD LAYOUT

- Field layout for the sports venue rental shall be discussed with the CLUB by the EVENT ORGANIZER ahead of time. The final field layout shall be submitted by the EVENT ORGANIZER at least seven (7) days prior to the EVENT or TOURNAMENT schedule. All plans submitted within the specified period shall be deemed final. ACCi shall not be held responsible for any delays or shortages arising out of any change in the final field layout past the 7-day submission period.

VI. EGRESS & CLEARING

- The SPONSORING MEMBER and EVENT ORGANIZERS shall be jointly responsible for returning the venue to the original state that it was provided.
- All property belonging to SPONSORING MEMBER/EVENT ORGANIZERS and their invitees, guest, agents, participants, and sub-contractors shall be removed by the end of the reserved period for the EVENT/TOURNAMENT.
- All property remaining beyond the end of the rental agreement shall be charged a holding fee of Five Hundred Pesos (Php 500.00) per equipment per day.
- ACCi shall not be responsible for any property left behind by the SPONSORING MEMBER/EVENT ORGANIZER and their guests, invitees, agents, participants, and sub- contractor.
- The SPONSORING MEMBER shall be responsible for all damages arising from usage of the CLUB'S sports venue and any other facilities incidental or directly connected to the holding of the EVENT/TOURNAMENT.

VII. CANCELLATION OF EVENT

- The CLUB shall have the sole prerogative to cancel the sports venue reservation if it deems necessary, especially if the field is unplayable or unsafe for some specified reason, such as inclement weather. Cancellation may be done prior to the event, or in other cases, during the event itself.
- If the cancellation be made by the CLUB through no fault or negligence of the SPONSORING MEMBER/EVENT ORGANIZER, the CLUB shall fully reimburse any fees already paid for the sports venue reservation and/or other incidental charges.
- Should the SPONSORING MEMBER/EVENT ORGANIZER decide to cancel the EVENT/TOURNAMENT at least seven (7) days prior to the scheduled sports venue rental, no fees shall be imposed. If the cancellation happens less than seven (7) days before the event, then a cancellation fee equivalent to 50 per cent of the total payables for the EVENT shall be paid by the SPONSORING MEMBER. Cancellations made three (3) days or less prior to the EVENT shall not be entitled to any refund or waiver of fees. Instead, a cancellation fee equivalent to 100 per cent of the total payables shall be settled by the SPONSORING MEMBER.

VIII. FORCE MAJEUR

- The ability to execute this Agreement by either party shall be subject to the Acts of God, including but not limited to inability of venue use, typhoon, flooding, earthquakes, fires, etc. as well as any government intervention, staff and strikes, civil disorders, terrorism, or other emergencies.
- Should the event be canceled through force majeure, the SPONSORING MEMBER/EVENT ORGANIZER may at their option reschedule the event subject to the availability of the sports venue. Shall the SPONSORING MEMBER/EVENT ORGANIZER opt to cancel the event, all fees paid to the CLUB shall be returned within thirty (30) days.

IX. PROPRIETARY RIGHTS & USAGE OF CLUB LOGO

- The SPONSORING MEMBER/EVENT ORGANIZER shall not use the name of the Alabang Country Club, Inc. its trade name, service mark, trademark, acronym or logo in any publicity releases, advertising, or any other publication without the CLUB's prior written consent.

X. MEDICAL COVERAGE

- The SPONSORING MEMBER/EVENT ORGANIZER shall ensure full medical coverage over the EVENT by providing ample number of trained medics, licensed physicians, and ambulances, as the case may be.
- ACCi shall, from time to time, according to its discretion over the nature of the EVENT, mandate the SPONSORING MEMBER/EVENT ORGANIZER particular medical requirements such as, but not limited to, doctors, AEDs, lifeguards, or ambulances.

XI. ENTRY AND PARKING

- Gate 1 shall be the designated entry and exit point for vehicles of the EVENT ORGANIZERS and their guests, invitees, and participants.
- Gate 2 shall be the designated entry and exit point for vehicles of suppliers or subcontractors. Equipment and other event paraphernalia brought in shall, at all times, be covered by a duly approved Gate Pass from ACCi.
- The officially signed Gate Pass shall be acquired through the Sports and Recreation Office prior to ingress and/or egress.
- Parking B, C and the Sports & Recreation Parking Area shall be designated for vehicles of all guests, invitees, and other spectators. Vehicles shall be confined to these designated areas.
- Should the SPONSORING MEMBER/EVENT ORGANIZER require additional parking space once slot allocation is exhausted, then they shall secure necessary permits from the Ayala Alabang Village Association (AAVA) for parking outside CLUB premises. A copy of the same permit shall be submitted to the CLUB prior to the EVENT.
- All participants of th event and guests of the SPONSORING MEMBER and EVENT ORGANIZERS must refrain from parking in designated MEMBERS ONLY PARKING SPACES unless accompanied by an ACCi Member.

XII. XIV. NOISE AND MUSIC

- Strict sound restrictions are in place due to the proximity of the sports venue/s to residential neighborhoods. Live and recorded music shall be allowed but must be contained at an acceptable sound level so as not to disturb the residential areas surrounding the sports venue.
- ACCi shall, at its sole discretion, lower the volume of speakers if the noise generated disturbs the neighboring community. Shall the Ayala Alabang Village Association (AAVA) require any permits to regulate noise or any other type of event that would generate any disturbance to the residential areas, then the SPONSORING MEMBER/EVENT ORGANIZER shall be responsible to comply with the same.

XIII. **CLUB RULES & REGULATIONS**

- The SPONSORING MEMBER agrees to adhere to and follow the terms of this Agreement and shall be responsible for any damage to the premises and the sports venue, including the behavior of the EVENT guests, invitees, agents, sub-contractors, and participants resulting from the use of the sports venue.
- The SPONSORING MEMBER shall observe all CLUB rules and regulations, no smoking signs, restricted areas, and other policies enforced by CLUB security personnel. Loitering around areas not reserved for the EVENT shall be strictly prohibited.

XIV. **MEDIA COVERAGE**

- Events to be covered by media shall be done only with clearance from the Marketing Department of the ACCI. All requests shall be emailed to events@acci.com.ph. Media coverage for commercial use, including that of segments/portion buys for TV shows shall be subject to corresponding fees.