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INTRODUCTION

Dear Players, Captains & Team Managers,

Please read the following information carefully and ensure that all vital information during online registration is reviewed, understood and accepted.

IMPORTANT: Should you not meet the requirements listed you will not be eligible to play.

The following information outlined in the Online Registration Manual is intended to provide Team Administrators with the information required to enable successful registration for WFDF Events for both their team and Players and Guests they manage.

We kindly request that Team Administrators pass this Online Registration Manual (ORM) on to all members of your team and ensure they read and understand it. It is of paramount importance that Team Administrators follow these guidelines and make sure that all players, Non Player Team Support and teams fulfil all eligibility criteria when registering and before the WFDF Event..

To ensure each team has received, read and distributed the ORM to all your team, we kindly ask the team administrator (only one (1) person from your team), to click on the link below and inform WFDF you have received the ORM. This MUST be done before the deadline for your event which can be found here: https://wfdf.sport/EVENTS

ORM Received Form:- https://forms.gle/t2nZkcSggTPs3tWH7

NOTE: There are action points throughout the book highlighted in red.

Please pay particular attention to these. Deadlines for each event can be found here:

https://wfdf.sport/EVENTS

For any immediate and urgent matters relating to the information presented in this ORM, please contact WFDF. For general event related topics (tickets, accommodation, transport, food etc) please contact the LOC. Given the high workload for WFDF and LOC, we kindly ask all teams to first refer to the event websites and FAQ's for more information and for general inquiries to use our <u>ONLINE QUESTIONS FORM</u>. If your matter is urgent and you need to email us please be sure to include in the subject line your event, team name, division and issue (E.g. "AOUGC "YOUR TEAM" Registration").

Thank you for your understanding and cooperation, wishing you all the best in your preparation and we are looking forward to seeing you all soon at WFDF Events in 2023.

Kind Regards,

Karina Woldt	Patrick Fourcampre-Maye	Yenny Marsella
WFDF Managing Director Events & Operations	WFDF Event Coordinator	WFDF Event Coordinator
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WORLD FLYING DISC FEDERATION

PROCESS

To take part in WFDF events, your team consisting of players and non-players (including your children travelling/staying with the team) MUST be accredited. Accreditation will not be supplied to anyone not meeting all registration requirements. Accreditation is valid for all team members that registered and paid their fees.

Accreditation collection is a simple process and is done at Event Registration at the host venue prior to the start of the event.

Step 1 (Read and confirm ORM received)

READ THIS DOCUMENT COMPLETELY! Teams not meeting all registration and eligibility requirements will forfeit their first game and each game there-after until you comply. READ the information, and if you have a question please ASK!

To ensure each team has received, read and distributed the ORM to all your team, we kindly ask the team administrator (only one (1) person from your team), to click on the link below and inform WFDF you have received the ORM. This MUST be done before the deadline for your event which can be found here: https://wfdf.sport/EVENTS

ORM Received Form:- https://forms.gle/t2nZkcSggTPs3tWH7

Step 2 (Team Admin sets up team registration)

Ensure that ALL your Players, Non-Players and children U18 (staying at event accommodation with their parents) register by capturing their data (name, role and email address) via Online Registration. This is completed by the TEAM ADMINISTRATOR for all members of the team. This must be done before the Roster Lock deadline for your event which can be found here: https://wfdf.sport/EVENTS

Step 3 (Each team member completes online registration)

Following the completion of step 2 - Each team participant will be sent an email with a unique one time link to an online platform to load all personal information including online document acceptance check boxes. Note that a parent or guardian will be required to fill out online registration on behalf of any minors under 18. This must be done before the **Roster Lock** deadline for your event which can be found here: https://wfdf.sport/EVENTS Everyone must complete this online registration prior to roster lock.

Step 4 (Rules Accreditation)

Ensure that ALL players complete the WFDF Rules Accreditation test. See the Rules Accreditation Section for more information. Online Registration allows for Players to upload their Rules Accreditation Certificate. Each person should be able to produce a photo of the certificate (or screen shot) while at the event if requested during spot checks made by the Spirit Director.

Step 5 (SOTG information)

Ensure your Spirit Captain reads all SOTG material provided and shares the information back to the team.

Step 6 (Anti-doping online education)

Ensure that ALL players, coaches and medical staff complete the online anti-doping education tool and take a photo of their certificate after successful completion. Online Registration allows for participants to upload their Anti-Doping Certificate. Each person should be able to produce a photo of the certificate (or screen shot) while at the event if requested during spot checks.

Step 7 (Collect Accreditation at event)

Team Administrators complete Event Registration at the event host venue and collect accreditation.

STEP 1 - READ ME

READ THE ENTIRE MANUAL FIRST!



STEP 2 - TEAM REGISTRATION

NOTE: Team Registration for your players & non-playing team support (including U18 children travelling and staying at official accommodation with the team) is done online and initiated by the team administrator.

Team administrators must fill out Step 2, the first part of Team Registration - this is to ensure the correct players and guests are registered for each team and to firm the final team size.

IMPORTANT: MUST BE COMPLETED BEFORE THE ROSTER LOCK DEADLINE FOR YOUR EVENT FOUND HERE https://wfdf.sport/events

LINK TO ONLINE REGISTRATION

The online TEAM REGISTRATION is easy to fill out – the team administrator must fill out the Team Registration on behalf of the whole team.

Each team administrator will be emailed a username and password to access your team list. This email will be sent prior to the Online Registration Open date which can be found for your event here:-https://wfdf.sport/EVENTS Only one email is sent per team. The email used is the first email provided during event pre-registration.

To initiate TEAM REGISTRATION the Team Admin must log into the online portal with the username and password provided (check your emails).

At a minimum the Team Administrator can simply add Players, Guests and Staff with First Name, Last Name and Email selecting the appropriate Role. When the Add button is selected an email will be sent to the individual with a one time link to enable those individuals to complete REGISTRATION. Once the Save button is selected at the end of the Online Registration form the link in the email can no longer be used. *Each person will individually load their own personal data once they are loaded onto the team.

The following fields are collected as part of online TEAM REGISTRATION. We recommend these details are collected by the team administrator in advance.

Fields you need to have ready for the team are:

- Division*
- Team Name*
- Country*
- Team Twitter details (optional)
- Team Facebook details (optional)
- List of ALL team members (Role, email and Name).
 - Players are either Captain (C) Spirit Captain (SC) or Players (P)
 - NPTS Guests/Staff are Guest (G), Medical (Md), Admin (A), Coach (Co), Guest Under 18 (U18), Babysitter (B) and Media (Ma)

■ NOTE that *U18 and B are only required to be loaded for teams that have booked Official Event accommodation for these people and have these people staying and travelling with the team.

<u>Part 1</u>- ONLINE TEAM REGISTRATION (Team level -filled out by Team Administrator)

Each Team Administrator is required to first set up the full team (every person coming with the team) by loading them into the system with basic information.

Click on the link to the WFDF Online Registration portal <u>LINK TO ONLINE REGISTRATION</u> and select the applicable event logo.

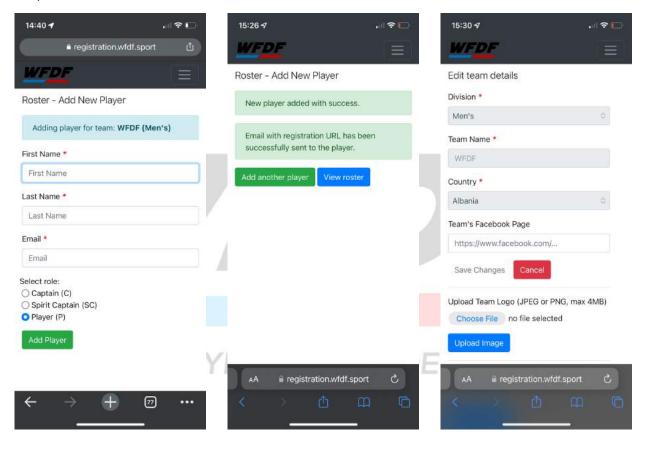
- Enter your username and password which has been emailed ONLY to the team administrator. If you
 have not received an email by the Online Registration Open date for your event and have checked
 your "junk & spam" please email us at registration@wfdf.sport. We will resend you the details you
 need to login.
- Select Teams from the top menu. Most Team Administrators will only see one (1) team name. If you are an administrator for more than one team, select the team you are wanting to fill out.
- Select Edit (Blue button from the menu at the right of your team name)
 - Check, edit or insert any team fields missing or incorrect. Click Save.
- Select Players
 - Select Add new player and fill out all data fields
 - Select Add Player (green box) you will get a message "New player added with success",
 "Email with registration URL has been successfully sent to the player."
 - Players will receive a link via email to a form to complete their registration. This link is valid until the Submit button at the bottom of the form is selected. The Team Administrator can complete this registration on behalf of the Player and or edit details as needed. Simply select the Edit button to the right of the appropriate Player.
 - Continue for all ROSTERED PLAYERS (these are people who are taking the field to play)
- Select Guests/Staff NOTE these are people on your team who are not on the playing roster but paid the NPTS guest fee.
 - Select Add new guest and fill out all data fields
 - Select Add guest/staff (green box) you will get a message "New guest/staff member added with success", "Email with registration URL has been successfully sent to the guest/staff member."
 - Guests/Staff will receive a link via email to a form to complete their registration. This link is valid until the Submit button at the bottom of the form is selected. The Team Administrator can complete this registration on behalf of Guests/Staff and or edit details as needed. Simply select the Edit button to the right of the Guest/Staff member.
 - Continue for all NON PLAYING TEAM SUPPORT (these are people who are part of the team but are NOT playing – you have paid the guest fee for these people)
 - Be sure to include any Under18 children and their babysitters on this list only if they are travelling with the team, so that they will have the ability to access the team at all times even in restricted areas. You do not have to pay for these people. They will not get a gift or access to the party.

<u>Part 2</u> - Only after you have fully registered all players and guests WITH ALL INFORMATION (after each team member did this), Team Admin should please return to Teams and select Ready for NF validation (green box). We will then know then you are ready to have your roster locked. NF validation or Roster Endorsement is only required for club teams and or club events.

Repeating again!! – ONLINE REGISTRATION MUST BE COMPLETED BEFORE THE ROSTER LOCK DEADLINE FOR YOUR EVENT FOUND HERE https://wfdf.sport/EVENTS

THE ROSTERS ARE LOCKED. Be sure to click on "ready for NF validation" when your team is complete.

Example screens



Add Player Screen

Successful Addition Screen

Edit Team Details Screen

Please note — All teams have already supplied their player and non-playing team support numbers and have been invoiced. WFDF will conduct a final reconciliation and will adjust the fees due based on the information you provided in the registration list. YOU DO NOT NEED TO EMAIL US. During Event Registration at the host venue, teams will have to pay any fees outstanding before Accreditation will be issued. Eg: if you paid for 16 players, but now want to bring 18 simply add them to the team roster online. WFDF will then charge you for the additional 2 players.

Refunds for teams that choose to bring less players or don't fill out the online form for all team members will not be issued. There is no chance to add players or guests after the roster lock date of for your event which can be found here:- https://wfdf.sport/EVENTS/

For any injury related player substitutions (once rosters are locked) until the event, please let us know immediately by filling out the player substitution form. Substitutions are at the full discretion of WFDF.

https://forms.gle/CK6YAfpvMsYAaP3a9. You do not need to email the doctors certificate, simply bring with you to registration in the event.

DO NOT include spectators on your registration list. Anyone who is not a player and has not registered as a non-playing team support, U18 children or babysitter, are considered a spectator.

Note about fees.

For any teams that have outstanding monies (Eg: bank fees to pay or additional team members) you will have to pay up front via bank transfer. Any reductions in team sizes will only be refunded as per the list you supply (based on medical grounds for refunds). Do NOT give any money during event registration unless it is by prior agreement with WFDF who will issue a RECEIPT. Any team who has fees to pay or refunds will be sent an email two weeks prior to the event with a full financial tally. We kindly ask you to transfer the funds via electronic bank transfer or for small amounts under \$50 you can bring the exact amount payable in cash.

Note about Roles.

While we understand & appreciate that you might have multiple Captains and Spirit Captains, WFDF needs to have one (1) dedicated representative per team for Captain and 1 Spirit Captain. You may choose to indicate different people each game when checking the roster of players taking the field. Your Medical and Coaching staff have different paperwork requirements to other non-playing team support (Admin and Guest). If you are not sure of the role, please use Guest.

Note about Team size.

The number of players and NPTS guests you officially register via the official event registration platform (when we lock rosters) will form the final basis of all team fee calculations. You do not need to email us and any emails that have been previously sent have not been actioned. It is up to you to ensure your team list is complete and accurate. For Ultimate events, if you already paid for 22 players and now want to bring 2 more - that is fine, just make sure you fill out the information online for all 24 players and WFDF will send an updated invoice for any and all fees outstanding. YOU DO NOT NEED TO EMAIL WFDF with team additions.

STEP 3 - REGISTRATION

NOTE: Registration for your players & non-playing team support (including U18 children travelling and staying with the team) is done online by each individual.

IMPORTANT: MUST BE COMPLETED BEFORE THE ROSTER LOCK DEADLINE FOR YOUR EVENT FOUND HERE https://wfdf.sport/EVENTS

LINK TO ONLINE REGISTRATION

The Online Registration is easy to fill out — Each person must complete registration via their own personal link to the online registration portal - Parents & Guardians of any minors (under 18) must complete the registration online on behalf.

Once the team administrator has set you up in the team (Step 2) you will be emailed a one time use link to access your personal registration form. This email will happen after the Online Registration Open and before the Roster Lock dates for your event which can be found here:- https://wfdf.sport/EVENTS

To complete Online Registration you must select the one time use link provided by email.

The following fields are collected as part of Online Registration;

Fields NOT in **BOLD** below are NOT required for Guests.

- Gender*
- Birthdate*
- Uniform Number (0-99)*
 - Note, you MUST NOT use the same jersey number twice
 - *please do not leave this blank it creates a lot of extra work
- Nationality*
- Country of Residence*
- Member in good standing confirmation (this refers to making sure your player is a current member of your national federation for whom your team is representing)
- Emergency contact (Name, Phone or email)
- Media Survey
 - Media survey questions are not required but completion supports the WFDF Media teams coverage of the event.

NOTE - There has been a major change to documentation collection from past events!!

Document collection is now captured online with no paper signatures required and forms part of individual online registration.

Remember there is a slight difference between Players and Non-Players (guests) documentation. Players will be officially rostered and allowed to take the field. Non-Players include team support coming to the event

who have paid the Guest Fee and any U18 children and babysitters you have identified. Spectators who are not part of your team DO NOT have to fill anything out.

Four (4) documents are required per player and for any competition related guests (Coaches and Medical staff) and just one (1) document/s as below are required for any non-playing team support members (admin, assistants, managers and children kids and team media). It is critical that each person from the WHOLE TEAM - Players and Non-Players read and understand document/s while filling out Online Registration. Registration can not be processed without participants reading, understanding and marking the checkbox during online registration.

Online Document Requirements

- 1. WFDF Event Participant Agreement (waiver of liability) (EPA)
 - Read, Understood and accepted by EVERY event participant, Player & Non-Player & U18 children
 - Ensure you select the checkbox online to accept the terms of the EPA. You can also download it here:- https://wfdf.sport/events/key-documents/ There is a version for Players and one for Guests.
 - Minors will need to have a parent or custodian MARK THE DOCUMENT CHECKBOX for the document to be valid
- 2. Anti-Doping Acknowledgement and Agreement
 - Read, understood and accepted by PLAYERS & COACHES/MEDICAL STAFF
 - Ensure you select the checkbox online to accept the terms of the Anti-Doping
 Acknowledgement.
 You can also download it here: https://wfdf.sport/events/key-documents/
 - Minors will need to have a parent or custodian MARK THE DOCUMENT CHECKBOX for the document to be valid
 - Ensure all players & competition related staff (coaches and medics) have read the information on Anti-Doping and the use of Therapeutic Use Exemptions (TUE's). Information on Anti-Doping can be found later in this book
- 3. Proof of completion of the Anti-Doping online education tool
 - EVERY PLAYER, COACH & MEDICAL STAFF must compete the online education and obtain a certificate or diploma
 - Information on completing the Anti-Doping online education can be found on page 15 of this book
 - You can upload the certificate via the Online Registration portal.
- 4. Proof of completion of the WFDF Rules online accreditation quiz current for 2024
 - EVERY PLAYER must complete the rules online accreditation quiz and obtain a certificate.
 - Remember that at least 50% must have the advanced
 - You can upload the certificate via the Online Registration portal.

STEP 4 - RULES ACCREDITATION

The **Ultimate** Rules Accreditation process allows players to demonstrate that they have read and understand the Rules of Ultimate. The WFDF Rules of Ultimate 2021-2024 - Official Version effective 1 January 2024 are in place for 2024 WFDF events. https://rules.wfdf.sport/

The WFDF Accreditation quizzes are available here - https://rules.wfdf.sport/accreditation

The format of both levels of Accreditation (Standard & Advanced) is an open book quiz that is based on the WFDF Rules of Ultimate. The quiz is designed to allow players to demonstrate that they have read the Rules of Ultimate. A minimum score of 8/10 must be achieved to become Standard Rules Accredited. Non-Players DO NOT require rules accreditation.

IMPORTANT: Ultimate Rules accreditation is valid for a period of 12 months.

Players that passed the accreditation tests more than 12 months prior to the start of the event will have to pass the test again. Advanced Rules Accredited players require a score of >85%.

Players are strongly encouraged to refer to the WFDF Rules of Ultimate 2021-2024 and Rules Appendix and all supporting documentation, when attempting the quiz.

Requirements: Your team must comply with the requirements below, PRIOR to your first game.

- 1. ALL players on a team's roster must have a current WFDF Accreditation.
- 2. At least HALF (50%) of the players on a team's roster must have the Advanced Accreditation.
- 3. The CAPTAIN and SPIRIT CAPTAIN MUST have the Advanced Rules Accreditation.

Anyone who successfully completes the quiz will be issued with a certificate. We suggest each player takes a photo of that certificate for proof of completion. For any questions regarding WFDF Rules Accreditation, please contact WFDF <u>rules@wfdf.sport</u>. You can upload the certificate via the Online Registration portal.

Important note regarding Rules Accredited players

- They have the same responsibilities on the field as every other player
- They do not release a Captain from their responsibility to ensure their team upholds the Spirit of the Game
- They do not replace the requirement for each player to learn and apply the rules and play with good Spirit

Disc Golf events require participants to present a valid PDGC Rules Certificate.

Guts events do not require participants to present a rules certificate.

STEP 5 - SPIRIT OF THE GAME

A Spirit Director will be present at 2024 WFDF events, along with a team of dedicated Spirit Assistants. They will be responsible for collecting and reviewing Spirit Scores, discussing any accreditation non-compliance with the relevant teams and assisting the teams to meet their requirements, and working with all teams to ensure the highest standard of Spirit during WFDF events.

To ensure clear and direct communication about Spirit Of The Game matters at WFDF events, each team must identify one (1) Spirit Captain who will fill this role for the duration of the tournament.

The Spirit Captain role can be filled by any player on your team, with the exception of your captain. For more information on SOTG, please make yourself familiar with the following documents:-

https://wfdf.sport/spirit-of-the-game/

Before the tournament, the Spirit Director will host the Spirit Captains' meeting providing useful information such as outlining the "Role of the Spirit Captain". Feel free to introduce yourself and ask any questions you may have in that meeting.

Enforcement

During WFDF events the Spirit Director and Assistants will be doing spot checks to ensure teams have met the rules accreditation criteria. Anyone not complying will be required to leave the field until all requirements are met. We strongly encourage all players to take a photo of their certificates to have on hand at events should they be requested as part of the spot checks.

If you have any questions relating to SOTG, please don't hesitate to contact the Spirit Director for your event;

IKLU FLY ING DISC

- sotg@aobuc.sport
- sotg@wjuc.sport
- sotg@wuc.sport
- sotg@wgc.sport
- sotg@wmuc.sport

ABOUT SPIRIT OF THE GAME

Ultimate relies upon a Spirit of the Game that places the responsibility for fair play on every player.

Spirit of the Game (SOTG) is the mindful behaviour practised by players prior to, during and after a game of ultimate. It encompasses attitudes and skills such as good knowledge and application of the rules, fair-mindedness, safe play and spatial awareness, clear and calm communication, and a positive and respectful attitude towards teammates, fans, and opponents, in a mutual effort to protect the basic joy of play.

We strongly believe that Spirit of the Game helps people to develop skills in polite, calm and respectful communication even in difficult situations, and to make friends all over the world despite ethnic, national or religious differences. Spirit of the Game promotes understanding and peace in our sport, and we hope that through each player, that influence can spread beyond the field and make real changes in the outside world.

At all WFDF Events, every team in every division has chosen a Spirit Captain. It is this player's responsibility to work with their team and all opposition teams to ensure that the highest standard of the Spirit of the Game is maintained throughout the competition (both on and off the field).

A Spirit scoring system has been developed to evaluate the other team immediately after each game. With all players involved and led by the Spirit Captain, each team fills in a Spirit scoresheet. Using guidelines and examples found in the Spirit scoring examples document, each team can provide a more consistent score for the other teams. The Spirit scoring system therefore serves as an educational tool where teams can learn how to improve based on standardised feedback.

To celebrate Spirit of the Game, an award is presented to the team in each division with the highest total Spirit score. Winning this award is held in the highest regard and all teams strive to achieve this.

Good luck to all athletes. Your physical and mental abilities represent the pinnacle of our sport in your age group. You have the opportunity to demonstrate the highest values of sports competition through the Spirit of the Game. Fans and spectators, you can look forward to some incredible action and even more incredible displays of Spirit throughout the Championships.



STEP 6 - ANTI-DOPING INFORMATION

The World Flying Disc Federation (WFDF) requires ALL athletes and coaches/medical staff competing in WFDF events to complete the ADEL anti-doping education course prior to the event. Please ensure you allow time to complete the education and testing requirements it will take approximately 3.5 hours to complete (doesn't need to be done all in one session)

The "ADEL" educational anti-doping online tool can be accessed under the following link:-

https://adel.wada-ama.org/learn

Step 1 - Go to WADA ADEL

Step 2 – Click on the link "Register" (top right corner of screen) – this will take you to a registration page

Step 3 – Enter your USER PROFILE

- email address
- first and last name
- Password
- Language
- city, country
- Read and understand Privacy Policy and Terms of use and check both boxes with a green tick.
- Click NEXT

Step 4 - Enter your ADDITIONAL FIELDS

- Sport (FLYING DISC WFDF)
- Level in Sport (INTERNATIONAL-LEVEL ATHLETE)
- Discipline (ULTIMATE)
- Gender
- Age
- Resource Course Language
- Click REGISTER HERE (bottom right corner of screen)

Step 5 - Upon clicking REGISTER HERE your registration will become active, you will receive a confirmation email where you need to click the confirmation link in the email and then the tool will open.

Step 6 - Complete the ADEL education. The program consists of an introduction, "Fact" sections, "Decision" sections for multiple modules and then a final quiz.

ADEL is an internet-based tool which WFDF has used for the past several years. This is an educational exercise and test to enhance the knowledge of Anti-Doping matters for elite athletes and their support personnel concerning subjects such as doping control procedures, the WADA Prohibited List, athletes' whereabouts reporting and Therapeutic Use Exemptions (TUE). The program is available in ENGLISH, FRENCH OR SPANISH ONLY.

https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-us/articles/360018433300-l-am-a-new-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-user-how-can-l-register-to-ADEL-https://adel-help.wada-ama.org/hc/en-user-how-can-l-register-to-ADEL-help.wada-ama.org/hc/en-user-how-can-l-register-to-ADEL-help.wada-ama.org/hc/en-user-how-can-l-register-to-ADEL-help.wada-ama.org/hc/en-user-how-can-l-register-to-ADEL-help.wada-ama.org/hc/en-user-how-can-l-register-to-ADEL-help.wada-ama.org/hc/en-user-how-can-l-register-to-ADEL-help.wada-ama.org/hc

Important: We suggest players keep a copy/photo of the WADA ADEL training diploma for every player on the team (including Coach and Medical staff) that can be shared with officials upon request while at WFDF events. You can upload the certificate via the Online Registration portal.

The Anti-Doping information is updated each year on the 1st of January.

ADEL certificates are valid for a period of two (2) year.

In preparation for WFDF events, we kindly ask you to ensure that ALL team members review the Anti-Doping information carefully. If you have any questions, please ask.

WFDF ANTI-DOPING DOCUMENTS can be found online: https://wfdf.sport/anti-doping/

The documents you should make yourself familiar with are: https://wfdf.sport/anti-doping/

- WADA PROHIBITED SUBSTANCES & METHODS LIST 2024
- WADA 2024 Code and Standards Documents
- WFDF Therapeutic Use Exemption (TUE)
- The WADA International Standards on TESTING, TUEs and Protection of Privacy and Personal Information:

For any questions on WADA or Anti-Doping, please email: antidoping@wfdf.sport

It is a requirement for coaches/medical staff (non-playing competition related team members) to complete the online education course and to sign the Anti-Doping Acknowledgement online during registration.



STEP 7 - EVENT REGISTRATION

Event Registration will take place at the event host venue before the Opening Ceremony. We kindly ask only two (2) representatives from each team to come to registration. Please allow at least 20 minutes per team you are registering. If you are a country coordinator we will do all your teams at the same time back to back.

Details of the location, dates and times for Event Registration will be provided in the Event Guide.

Late arrivals Please reach out to WFDF via email to collect meeting notes and to make arrangements for on-site event registration.

IMPORTANT: ANYONE NOT HAVING RECEIVED ACCREDITATION WILL NOT BE PERMITTED TO TAKE PART IN THE EVENT & WILL BE CONSIDERED A SPECTATOR.

Each team will be required to collect and sign for accreditation, party tickets and player packs etc. We recommend you come early and you leave sufficient time for delays and queues.

WORLD FLYING DISC FEDERATION

PLAYER MEDIA SURVEY

Player Online Registration will include a Player Media Survey which will be used by the WFDF Commentary team to showcase teams and players at the event. The following information provides details of how that information will be used.

Registration Media Survey Data Protection (GDPR)

Because we are storing some of your data it's important that we tell you how we'll be using it, who will have access to it, and how long we'll keep it.

What will we use your information for?

We will use your information as part of the media coverage of the applicable WFDF event. This includes, but is not limited to, live game commentary, highlights packages, documentary segments and news articles. The media coverage may be distributed by the tournament or our broadcast partners online in video, audio or written format, or via network media broadcast. We may directly quote something you've told us, or we may use your information to tell a story about you and your team.

We will also use your tournament statistics, and any publicly available information from the social media links you provide. E.g. Twitter.

What do we store?

We will store the information you give us. A lot of the questions in the survey are optional, so it's up to you what you provide.

Where will the information be stored?

Your information will be stored on the CommentarySource.com servers, based on Microsoft Azure in a UK data centre.

Who will have access to your information?

The WFDF event commentary, production teams and WFDF staff will have secure access to the CommentarySource.com system.

How long will we keep your information?

We will destroy all the information you provide 3 months after the applicable WFDF event has finished.

Your rights under GDPR

You have the right under GDPR to request to see the data we hold about you, receive a copy of the stored data, have the data amended, corrected, or deleted. These actions are not disallowed by other laws or regulations. These requests should be made via email to registration@wfdf.sport.

We will ask you to provide consent to use your data in this way at the end of this form.

SPONSORS



Discraft has been a proud sponsor of WFDF for over 30 years. The most popular Ultimate Disc around the World, the 175g Ultrastar is the official playing disc for WFDF's Ultimate events.

Our vision is to bring people together through a shared love for flying discs and we believe that each customer deserves the best product possible with a main focus on quality and consistency during manufacturing.

Available in a full range of colours, we can custom stamp your discs to meet your requirements.

www.discraft.com

WFDF's official glove supplier & sponsor!

Layout Ultimate provides high-quality
Ultimate-specific Gloves to enhance your playing ability and experience and to provide "Ultimate Grip" to up your game in any weather conditions.
Creating custom, fully sublimated gloves that can be tailored in exciting designs for your team as well as producing a simplified Lite Layout Glove, Layout has all your glove needs covered.

Layout offers a substantial discount for WFDF member National Federations. (minimum order - 30 pairs)

Jake Skrypek jake@layoutultimate.com





Flik Ultimate is WFDF's Coaching Resource Partner. Flik helps users plan their training sessions using a huge library of ultimate drills, practice plans, diagrams, videos and theory articles. These materials are written by some of the best players in the world.

Flik is working with WFDF to identify new and emerging coaches to provide them with free licences to access the portal within the Flik site.

https://www.flikulti.com

WFDF's Footwear Sponsor X-Com has three different footwear categories that are aimed at the Flying Disc Audience. Hiking boots, fitness shoes and playing cleats. Providing footwear for an all-round fitness regime X-Com has your feet covered.

Visit our stands and talk to us at upcoming WFDF events.





Founded in 2016, Greatest Ultimate Bag is the #1 bag designed by and for Ultimate players, and the official bag of WFDF, AUDL teams and elite club teams around the world.

Produced in many sizes (18L, 30L, 45L and 60L), the GREATEST ULTIMATE BAG is jam packed with features such as rain fly protection, roomy cleat compartment, cooler and disc carrying ability. Don't just get your gear to the field. Get there organised and in style with Greatest. The unique organisation system keeps smelly socks away from water bottles and muddy cleats away from clean clothes .

Roldy Lo www.greatestbag.com

VC Ultimate has been producing Ultimate's best-quality uniforms and custom performance apparel since 1998. A company that proudly puts values and community before profit, VC is the world's top source for quality, design, and all of your Ultimate needs.

All teams competing in WFDF events receive a 20% discount on team uniform orders.

Contact <u>info@vcultimate.com</u> to start creating your next project.

VC Ultimate is WFDF's official apparel partner and designs and produces Ultimate uniforms of the highest quality, and manufactures in both Canada and Europe using recycled fabrics.

The VC Team <u>www.vcultimate.com</u>



WFDF CONTACTS

World Flying Disc Federation (WFDF)

WFDF Executive Committee & Secretary General

President Robert "Nob" Rauch
Secretary Thomas Griesbaum
Treasurer Kate Bergeron
Secretary General Volker Bernardi
Email ed@wfdf.sport

Website http://www.wfdf.sport

For any questions regarding team bids, registration, invoicing or for rules and competition for WFDF 2023 Event related topics please contact the WFDF Events Team.

Given the high workload for all of WFDF's 2023 events, we kindly ask that teams restrict emails to immediate and urgent matters <u>only</u>. For all other questions and topics, please use this <u>questions form</u> where we will coordinate a response to the FAQ's or teams directly.

Contacts:



WFDF Managing Director of Events & Operations Karina Woldt (karina.woldt@wfdf.sport)





Website: www.wfdf.sport

FOLLOW US

Get the latest WFDF Event news by following us here:

• Facebook: https://facebook.com/wfdf.events

• Instagram: https://www.instagram.com/wfdf.events

And don't forget to share your preparation with us!



The World Flying Disc Federation ("WFDF") is the international sports federation responsible for world governance of flying disc (frisbee) sports, including Ultimate, Beach Ultimate, Disc Golf, Freestyle, Guts, and Individual Events. WFDF is a federation of 110 member associations, which represent flying disc sports and their athletes in more than 106 countries. WFDF is an International Federation recognised by the International Olympic Committee (IOC) and by the International Paralympic Committee (IPC), and the International University Sports Federation (FISU), a member of the Global Association of International Sports Federations (GAISF), the Association of IOC Recognised International Sports Federations (ARISF), the International World Games Association (IWGA), the International Masters Games Association (IMGA), and the Association for the International Sport for All (TAFISA). WFDF is a signatory to the World Anti-Doping Code, and is a registered not-for-profit 501(c)(3) corporation in the state of Colorado,

WORLD FLYING DISC FEDERATION

Produced by

WORLD FLYING DISC FEDERATION @2024

Issued: March 2024, Rev. 1.0